

Minutes

CHICA-CEO

Minutes of Meeting

December 3, 2014

Location: CEICN Oshawa

Minutes:

1. Call to Order: Introduction and Welcome

In attendance: Denise Kearsey, Sharon Connell, Teri Murduff, Myonne Allan, Andrea Groff, Barb Shea, and guests, Deborah Harkness, Linda Kehoe, Sandra Tucker

2. Education Session: Beyond Hand Hygiene-Keeping Your Hands Safe as Well as Clean, Dr Maureen Cividino.

http://www.publichealthontario.ca/en/BrowseByTopic/InfectiousDiseases/Pages/National_Infection_Control_Week.aspx

Group discussion on how to apply knowledge to work setting, share with Occupational Health, incorporate into education sessions, feedback during auditing

3. Approval of Previous Minutes June 18, 2014

4. Treasurer's Update: attached, currently balance \$1,361.25. Require an independent review of finances of chapter. Deborah Harkness agreed to work with Sharon to complete an impartial review of chapter finances.

5. Business arising:

- a. Name change from CHICA-Canada to IPAC Canada.
- b. Vote on line to choose new logo
- c. Banking changes required
- d. Current chapter logo will need revision to text, agreed to keep same graphic
- e. Webpage-continue to work on plan to keep webpage update.
- f. Call for abstracts for National Conference due February 14, 2014, conference May 25-28 in Halifax

6. New Business

a. Committee Reports and Interest Groups: Leanne spoke on the newly formed Environment working group. High level of interest in this group and good turnout at first meeting held in June in Ottawa. Standards and Guidelines (Denise) upcoming meeting in Jan 2014. Education (vacant). There is an online survey that members are asked to complete to assess education needs. Webmaster (Teri) no access to site until January 14, 2014 to allow for head office to update national website. Programs and Project (vacant)

b. Chapter Executive Position for President Elect vacant along with representatives on some committees and working groups. Need volunteers

c. Nominating chapter for national level awards, CIC, chapter achievement, application to Chapter President's Fund, Virox Scholarships for attendance at national conference.

d. Year End Report- Denise to prepare for next meeting.

e. Round Table discussion on developing a community of practice. At the request of CEICN the CEO chapter was asked to provide input into if interest existed to start a community of practice. Guests in attendance at meeting were able to contribute to this discussion.

Consensus was reached on the following points:

- High level of interest in a community of practice (CoP)
- Community of practice be separate from CEO chapter to encourage participation from non CHICA members
- Community of practice would promote CHICA and benefits of membership
- Participation from all sectors, acute, LTC, community would be welcome. In future if required could consider CoP for a specific group i.e. LTC.
- CEICN agreed to facilitate initial meeting and members in the practice would be responsible for developing content for discussion
- Meeting could be held quarterly with a suggested length of two hours
- CEICN staff (Denise & Barb) will take the lead and keep CEO chapter informed on the progress of a new CoP.
- Two topics suggested for inaugural CoP are sharing experiences and risk assessment.

f. CEO chapter hosted education day was discussed and some ideas generated which include choosing IPAC topic applicable across all setting. Member asked to give thought to feasibility of hosting an education day and discuss at next meeting.

7. Round Table

- a. Discussion of IPAC practices relating to ESBL on who is screening or isolating. Practice is varied across region. Emphasis placed on using Routine Practices
- b. Risk assessment is an element of Routine Practices that needs to receive attention. Shared ideas on how to promote risk assessment in frontline HCP's and staff.
- c. CEICN- Barb discussed highlights of the JCYH symposium held in November. Greater attention directed towards human engineering factors and behavior change. CEICN will host a JCYH education in the New Year for both acute care and LTC facilities. New precaution signage developed by PHO is in the process of being distributed to stakeholders. For those who have not ordered and would like to do so, contact the

Minutes

CEICN office. The signage will be available for download from the PHO website in the New Year.

- d. Lakeridge Health had a very successful “C the Diff” education day in November and has started planning for another day in September 2014.

8. Next Meeting will be held on Tuesday, February 11, 2014 via OTN.

9. Adjournment